

Ride Avenue Pre School Committee

Minutes- 3rd June 2024 6pm @ Ride Avenue Preschool

Acknowledgement:

We begin today by acknowledging the Traditional Custodians of the land on which we gather today and pay our respects to their Elders past and present. We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Present: Jodie, Cecilia, Rachael, Briony and Erin

Apologies: Sarah Jacka, Sarah Hill, Lianna,

Meeting opened: 6:06pm

Actions from previous meeting (10 minutes):

OHS and Incident reporting documentation and facility assessment.	Lianna/Briony	Completed
Pulse survey to be added into the calendar of events for end Term 2 and earlier in Term 4.	Cec	In progress.
Lianna to coordinate EOI for Parental Involvement.	Lianna	In progress.
Rach and Lianna to set up a time to complete Briony's PDP.	Lianna	In progress.
Briony to make a laminated instruction guide for the use of the lawn mower.	Briony	In Progress
Briony to follow up on the water contamination/ rusty pipe	Briony	In progress
Cec to organise for ratified policies to be published to the website and added to Google Drive	Cec	In progress
Rachael to follow up to find a Landscape architect and playground inspection.	Rach	In progress
Lianna to insert the Google Drive link into the agenda for the previous month	Lianna	Completed
Briony to follow up SRF with DET.	Briony	Completed
Briony and Cec to work on the policy process and present a new policy process to the next meeting.	Briony/Cec	In progress
Key practice points presentation at staff meetings.	Briony	Completed
Sarah J to do a thanks and promotion of JRLifestyle photography	Sarah J	In Progress
Sarah J to do a Lessons Learnt Fundraising review for future use.	Sarah J	In Progress

	Trauma Informed PD complete. Conversation around parent meetings.	
OHS Update	Nil	
Incident Reports	Nil	
Policies	Nil	
Facility - Gardening - Maintenance - Other	<p><u>Maintenance Schedule</u></p> <ul style="list-style-type: none"> - Water/ pipe/ rust - awaiting Greg's response. - Future planning for the garden. - Landscape architect for outdoor and playground extension - Playground inspection needs to be organised. <p>Working Bee - 19th May 9am-12.30pm Attended by: Sarah Jacka, Jared Roscoe and Dempsey Marchbank, Nicole Currie, Anna Little, Olivia Dalton, Shayne and Erina McKean</p> <p>Jobs completed: *Playground stained *Removal of overhanging weed and spiky palms from entrance area *Succulents and other plants trimmed back from path *Low hanging branches cut down *General weeding and pruning *Tan bark spread Great effort for low numbers.</p>	
Quality Improvement Plan (QIP)	<u>Updated QIP Area 6</u>	
Strong Governance capability		
Strategic Plan Focus Area: Financial Systems and Sustainable Systems and processes		
Strategic Plan Focus Area: Professional Staff (HR Support) and building governance capacity		

Strategic Plan Focus Area: Engagement and Communication with Families		
Strategic Plan Focus Area: Curriculum Development review		
Strategic Plan Focus Area: Meeting future requirements		
Grants		
Fundraising Report	<p>Term 2 - Picture plates this term</p> <p>Term 3 - Large fundraiser e.g. trivia night. Trivia Bus trip?</p> <p>Term 4 - Graduation Event/Family celebration</p> <p>Fundraising for replacement of the deck and completing the mural.</p> <p>Donate clothes- Resale shop- AGM</p>	
Training		
AOB		

Next meeting:

Meeting closed: 7:19pm

Project register- For noting or new information only	<ul style="list-style-type: none"> ● Stephanie Alexander Kitchen Garden- Staff ● Arts and indigenous plantings ● New Shed ● Infrastructure improvement- nappy change / reconfiguration etc – In progress. ● Shade sail- sensory garden
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